

Planning Board Meeting
August 5, 2020
6:30 p.m.

Present: Gwen Hilton, Ken Lust, John Newsom, Claire Nelson

Guest: Eric Hoar

Old Business: Motion made and carried to approve the minutes of both the Public Hearing and the Board meetings held on July 20, 2020

New Business: Adequate public notice was given of the meeting, a quorum was present and no conflicts of interest or bias were reported.

Starks Holdings Solar Array Application

The Board members signed off on the final Decision document approved at its July 20th meeting as required in Section 6 6.2.3- G of the Starks Site Review Ordinance.

The Chair will mail a copy of the document and original signature page to the Applicant and the Secretary will post it on the Planning Board's web site

Appointment of alternate to serve on Planning Board

Eric Hoar has expressed interest in serving as an alternate to the Board. The Chair will forward the Board's recommendation to the Selectmen for approval

Review of Planning Board By-Laws

The Board felt it was appropriate and timely to revisit its By-Laws which had not been updated since adopted in 1986. Work began on a draft, the final version of which will be presented for town approval at a later date.

Storage of files and documents

Claire and Gwen have agreed to review the Board's existing documents to determine if files need to be culled, archived and/or scanned to digital. There was some discussion on how/where to store electronic files.

Next meeting: Gwen will contact the CEO in hopes that Leo can join us for discussion at our next meeting scheduled for September 2, 2020

Adjourn: 8:05 p.m.

Respectfully submitted,

Claire Nelson, Secretary