

Town of Starks

Driveway Entrance, Road Permit and Utility Location Application

Starks Town Office: 207-696-8069; townofstarks@gmail.com; <http://www.starksmc.com/>

In accordance with the Road and Utility Ordinance for the Town of Starks, a permit is required as specified in Part I and Part II of this application.

Part I. Driveway Entrance Permit or Utility Pole Permit Required as follows:

- Prior to the construction of any New Driveway Entrance that intersects with a Town or State Road a person must obtain a Permit from the Starks Road Commissioner.
- Prior to the construction, change in location, grade or use served by a driveway entrance to State Routes 43, 134, and 148, a person must obtain an Entrance/Driveway Permit from the Maine Department of Transportation (MDOT). A copy of this permit shall be submitted to the Road Commissioner.
- Prior to the installation of any utility pole and/or associated structure, or any other utility, whether above ground or buried, or the relocation of any existing utility pole and/or structure, or any other utility whether above ground or buried, within the Town's right-of-way, a person, utility company, or other entity must obtain a Utility Location Permit.

A TOWN PERMIT IS NOT REQUIRED FOR IMPROVEMENTS OR REPAIRS TO AN EXISTING DRIVEWAY ENTRANCE (MDOT PERMIT MAY STILL BE REQUIRED)

Damage to Public Roads: No activity shall be allowed where the grade, drainage or other alteration creates erosion or sedimentation, or otherwise damages a public road. Any damage to the public road shall be repaired by the Applicant

Part II. Road Permit Applicability:

- A Road Permit may be required in accordance with the Site Plan Review and Subdivision Ordinance(s) and other Ordinances of the Town of Starks.
- A Road Permit may be required where a petitioner is seeking to have a private road become a town-maintained road.

Note 1: Even if your road alteration does not require a permit, the Road Ordinance provides standards that can be used to improve a driveway entrance.

Note 2: If you are planning to do any excavating on your property, you must contact Dig-Safe® before you begin (It's the law). Dig-Safe® is a clearinghouse that notifies utilities whenever excavation work is being done. They will notify all the member utilities. According to the Underground Protection and Facilities Act, more commonly known as the Dig-Safe® Law, excavation may begin 3 business days after you have contacted Dig-Safe®. Call: 1-888-344-7233

Note 3: A person wishing to build a road involving a stream crossing must obtain a Natural Resources Protection Act Permit from the Maine Department of Environmental Protection.

Application # _____

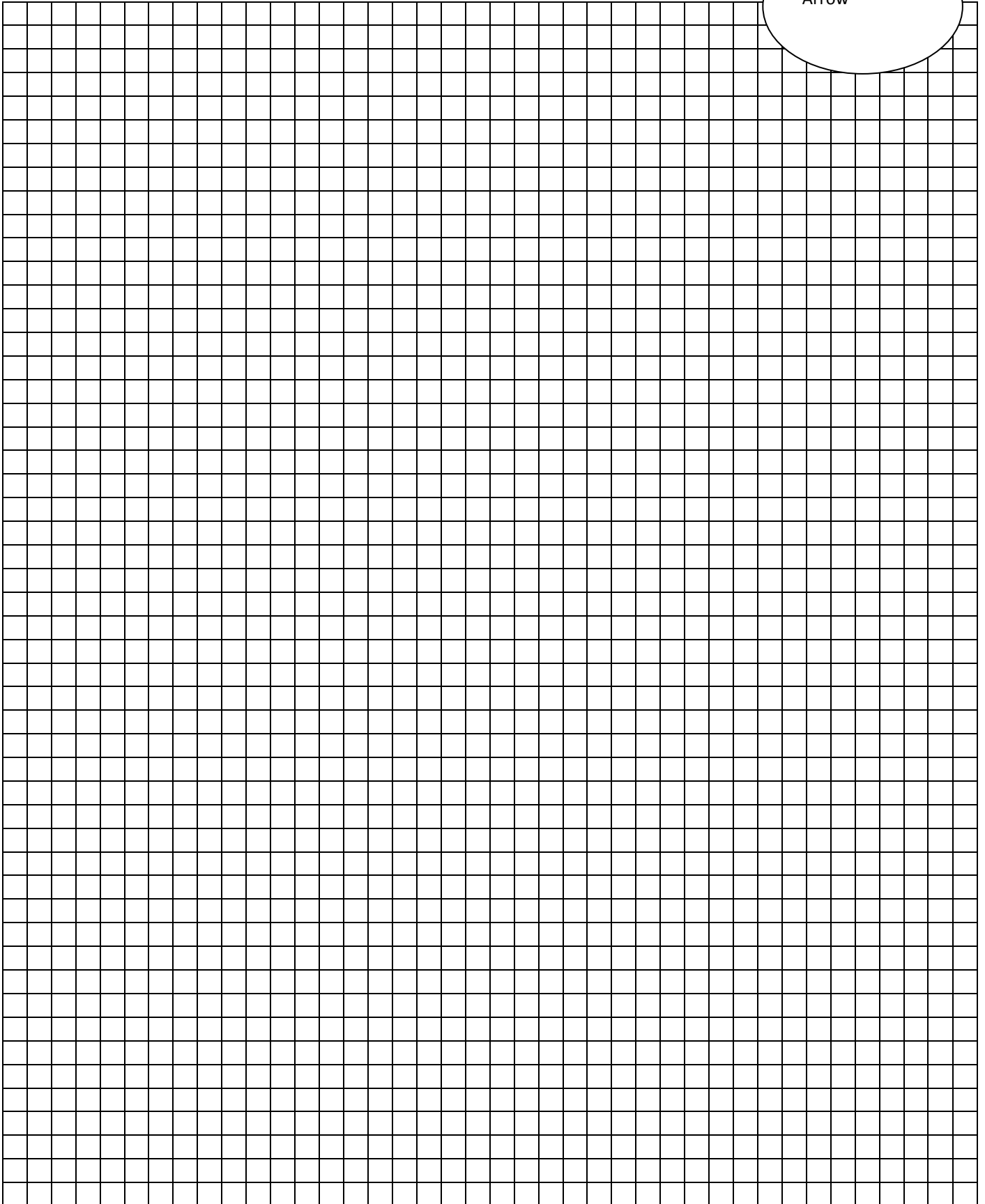
Date Received: _____

PART I. Driveway Entrance and Utility Pole/Structure Permit Application

1. Land Owner's Name: Mailing address:		Phone # Email:	
2. Applicants/Agent's Name: Mailing address:		Phone # Email:	
3. Other contact information:			
4. State route # or town road name:			
5. ___ North; ___ South; ___ East; ___ West – side of State or Town Road			
6. Distance to nearest intersection: (tenths of a mile) Name of Intersection:			
7. Nearest utility pole #:			
8. Property tax map & lot#: (Provide copy of tax map)		___ Map #; ___ Lot #	
9. Type of Project (Check all that apply): ___ New Driveway Entrance; ___ New/Relocated Utility Pole/Structure; ___ Road associated with Site Plan Review or Subdivision; ___ Road associated with Road Petition			
10. Utility Pole/Structure Distance from the centerline of the Town Road:			
11. What will be the use of the driveway entrance (check all that apply) ___ Residence; ___ Business; ___ Farm; ___ Forestry; ___ Sand/Gravel Extraction, ___ Year-round; ___ Seasonal; ___ Temporary; ___ Other (describe)			
12. Project beginning date:		Project completion date:	
13. Sight distances in both directions:			
14. Width of driveway entrance (feet):		Length of driveway entrance (feet):	
15. Road base: Material:		Depth:	
16. Road surface: Material?		Depth:	
17. Erosion control measures during and after construction (describe).			
18. Are there any drainage easements on adjacent/nearby properties? ___ No; ___ Yes; If, yes – provide a copies			
19. Are there any legal encumbrances on the land associated with the project? ___ No; ___ Yes – describe, provide copies			
20. Other Required Submission: <ul style="list-style-type: none">• Application and/or Technical Review Fee• Evidence of right, title or interest in property, and/or authorization• Attach MDOT application and evidence of approval, if applicable			
21. A scaled drawing showing: the location of the driveway entrance (name of public road); the scale; the direction of magnetic north; the starting and ending point of the proposed road with relation to established roads and any planned or anticipated future extensions; the boundary lines of all properties abutting the proposed road, including any new lots to be created; all natural waterways; the location and profile of all existing and proposed drainage structures; the design and profile of the 20 feet of the proposed road closest to any Town road intersection; and the location of all existing and proposed overhead and underground utilities. This drawing must clearly display the driveway entrance and/or road design so that the Road Commissioner can determine that it meets the standards of this Ordinance. NOTE: Applicants for a Site Plan Review or Subdivision Permit, or Petitioners for Acceptance of a Private Road as a Town Road may be required to provide more detailed information, including plans developed by a professional engineer (See Road Ordinance for the Town of Starks).			

21. Scaled Drawing or Attach Site Plan

Insert "North
Arrow"



THE OWNER HEREBY AGREES TO: 1) Provide, erect and maintain all necessary barricades, lights, warning signs and other devices to direct traffic safely while the work is in progress. 2) At no time cause the public road to be closed to traffic. 3) Restore or improve drainage. 4) Obtain, deliver to site and install any culverts and/or drainage structures necessary for drainage; the size, type and length of such culverts or structures shall be as specified by the Road Commissioner. All culverts and/or drainage structures shall be new. 5) Complete construction of proposed driveway entrances within 12 months of commencement of construction. 6) Comply with all federal, state and municipal laws and ordinances. 7) Not alter, without the express written consent of the Town, any culverts, drainage patterns or swales within the Town's right-of-way. 8) Shall construct and maintain the driveway entrance side slopes to be no steeper than the adjacent roadway side slopes, but in no case to be steeper than 3 horizontal to 1 vertical, unless the side slope is behind an existing roadway guardrail, in which case it shall be no steeper than 2 horizontal to 1 vertical.

FURTHER CONDITION OF THE PERMIT: The owner shall assume the defense of, and pay all damages, fines, and penalties for which he/she shall become liable, and shall indemnify and save harmless said Town, its representatives, agents and employees from liability, actions against all suits, claims, damages for wrongful death, personal injuries or property damage suffered by any person or association which results from the willful or negligent action or inaction of the owner/applicant/agent and in proceedings of every kind arising out of the construction and maintenance of said entrance(s), including snow removal. Nothing herein shall, nor is intended to, waive any defense, immunity or limitation of liability which may be available to the Town, its officers, agents or employees under the Maine Tort Claims Act or any other privileges and/or immunities provided by law. The submission of false or misleading statements on or with this application, or the omission of information necessary to prevent statements submitted herein or herewith from being misleading, is a crime punishable under Chapter 19 of the Maine Criminal Code, and any permit issued in reliance thereon will be considered null and void without notice or further action by the Town.

Date Filed: _____

Signature of Owner and/or Signature of Applicant

By signing above I hereby certify that I have been granted permission from the property owner to act on their behalf