

OFFICIAL USE ONLY - File Name: \_\_\_\_\_ Permit # \_\_\_\_\_

**Town of Starks Wireless Communications Facility Ordinance Permit Application**

***(Additional Information May Be Requested)***

1. Applicant Name: \_\_\_\_\_
2. Applicant Phone: \_\_\_\_\_ Email: \_\_\_\_\_
3. Applicant Address: \_\_\_\_\_
4. WCF Owner: \_\_\_\_\_
5. Owner Phone: \_\_\_\_\_ Email: \_\_\_\_\_
6. Owner Address: \_\_\_\_\_
7. Emergency Contact Information: \_\_\_\_\_
8. WCF Street Address: \_\_\_\_\_; GPS Coordinates: \_\_\_\_\_; Map/Lot \_\_\_\_\_
9. Type WCF:  New;  Colocation on Existing;  Expansion of Existing;  Temporary (<90 days)  
Height of New: \_\_\_\_\_ feet; Height of Existing: \_\_\_\_\_ feet. If existing, number of antennas to be located on WCF: \_\_\_\_\_; if expansion, additional height proposed: \_\_\_\_\_ feet
10. Proof of Right, Title and Interest:  Deed(s);  Covenant(s);  Easement(s);  Rights-of-Way;  
 Mortgage(s);  Lien(s)
11.  Copy of Lease/Contract with WCF Owner
12. List of Co-applicants, Agents, Corporate Contacts with Names, Addresses, Phone Numbers, Emails
13. Date existing WCF was constructed: \_\_\_\_\_; Date when Expansion/colocation will be completed: \_\_\_\_\_
14.  Copy of FCC License or  Signed Statement of FCC Compliance;  Colocator Contract agreeing to abide by permit conditions, if applicable.
15.  Description and construction details (Section 6.2.G)
16.  Signed Statement of Colocation Policy, if applicable (Section 6.2.H)
17.  Surety/Performance Guarantee for removal (Section 6.2.I)

***All applications for New Facilities (as defined in the Ordinance) must have the following attached (in addition to the above):***

18.  List of Property Owners within 1,500 feet of WCF
19.  Permit submittals: FCC, FAA, service coverage (Section 6.3.E).

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- 20. Maps:  Location Map;  Vicinity Map;  Existing Conditions Map (Section 6.3.F)
- 21.  Site Plans and Descriptions (Section 6.3.G) to include Site Plan Review Ordinance Requirements
- 22.  Visual/Aesthetics: Elevations, Vegetation, Landscaping (Section 6.3.H)
- 23.  Technical Documentation: Communications Network, Equipment Plan (Section 6.3.I)
- 24.  Evidence of collocation efforts or non-existence (Section 6.3.J)
- 25.  Historic/Archaeological Resources (Section 6.3.K)
- 26.  Colocation: Signed Irrevocable Statement (Section 6.3.L)
- 27.  Evidence of Financial Capacity;  Perform. Guarantee Type: \_\_\_\_\_ (Sec. 6.3.M)
- 28.  Surety for Removal, if Abandoned: Type: \_\_\_\_\_ (Sec. 6.3.N)
- 39.  Five-Year Plan for Utilization (Section 6.3.O)
- 31.  Telecommunications Provider;  Lease/Contract with Provider. (Provide copy) (Section 6.3.P)
- 32.  Published Notice of Application in local newspaper. (Section 6.3.Q)
- 33.  Community Benefits. (Section 6.3.R)

The Planning Board may require additional information if necessary to adequately determine if the projects meets the Ordinance criteria.

*I certify that I have read the WCF Ordinance and to the best of my knowledge, all of the information on this application is true and correct and that all uses and development permitted by the Town shall be in compliance with all Town of Starks Ordinances.*

Applicant Signature (blue ink): \_\_\_\_\_ Date: \_\_\_\_\_

<b>Official Use Only</b>	
Date Application Received _____	Received by: _____
Fee Paid <input type="checkbox"/> No; <input type="checkbox"/> Yes; Amount \$ _____	
Date Application Deemed Complete: _____	
Date of Decision: _____	
<input type="checkbox"/> Approved by CEO; <input type="checkbox"/> Denied by CEO	
<input type="checkbox"/> Approved by Planning Board; <input type="checkbox"/> Denied by Planning Board	